

**City of Birmingham**  
**Regular Meeting of The Ad Hoc Senior/Recreation Center Committee**  
**April 17, 2024**

City Commission Room  
151 Martin Street, Birmingham

Minutes of the regular meeting of the City of Birmingham Ad Hoc Senior/Recreation Center Committee (SCC) held on April 17, 2024. The meeting was convened at 3:00 p.m.

**A. Roll Call**

**Present:** Cris Braun, Pam Graham, Bert Koseck, Anthony Long, Elaine McLain, Donald Rogers, Dan Share, Kelly Stubbe

**Absent:** Jason Emerine

**Staff:** City Manager Ecker; City Attorney Kucharek

**B. Approval of Minutes of April 3, 2024**

**MOTION:** Motion by Mr. Long, seconded by Ms. McLain:  
To approve the April 3, 2024 meeting minutes for the Regular Meeting Of The Ad Hoc Senior/Recreation Center Committee.

VOICE VOTE: Ayes, Braun, Graham, Koseck, Long, McLain, Rogers, Share, Stubbe  
Nays, None

**C. Update from NORR and Review and discussion of Programming Study**

Dan Schneider of NORR presented the update. Staff and Mr. Schneider answered informational questions from the SCC.

SCC members' comments were as follows:

- The parking lot should be evaluated for repair and potential stormwater retention needs.
- The pool should be evaluated as part of NORR's review.
- The Phase I Environmental Assessment should be reviewed.
- Given the age of the building, there may be asbestos in some of the building's materials.
- These evaluations will help inform the potential costs of the project.

Public Comment

Parrish Underwood, President and CEO of the YMCA of Metropolitan Detroit, spoke about a prior asbestos abatement program at the Birmingham YMCA and the availability of the relevant records.

**D. Review of draft RFP for Owner's Representative**

CM Ecker presented the item and answered informational questions from the SCC.

The SCC discussed the draft RFP and CM Ecker integrated the SCC's recommended revisions.

Public Comment

George Dilgard provided comment regarding the draft RFP.

**MOTION:** Motion by Mr. Long, seconded by Mr. Rogers:  
To approve the RFP as we have discussed and amended it.

VOICE VOTE:           Ayes, Braun, Graham, Koseck, Long, McLain, Rogers, Share, Stubbe  
                              Nays, None

**E. Miscellaneous Communications**

SCC members' comments were as follows:

- If a renovation is ultimately conducted, it would be appropriate for the architect to recommend enhancements to the building's elevation, hardscape, walls, signage, and landscaping.
- The main entrance does not necessarily need to be located immediately adjacent to the parking lot.

**F. Meeting Open to the Public for items not on the Agenda**

Mr. Underwood commented regarding the Birmingham YMCA's continued interest in operating in the City and answered informational questions from the SCC.

No further business being evident, the meeting was adjourned at 4:46 p.m.

Jana Ecker, City Manager



Laura Eichenhorn, City Transcriptionist